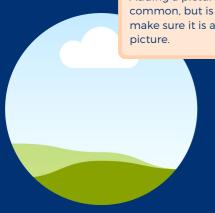
Adding a picture is getting more common, but is not mandatory. If added, make sure it is a professional and friendly

Choose a simple layout and use it consistently. Adding color will make your CV stand out.



SARAH SMIT

MASTER STUDENT CLINICAL **NEUROPSYCHOLOGY**

Though a personal profile is not mandatory, it can be a great addition to your CV. You could describe who you are (attributes), what you can do (capacities/knowledge) and what you want (discipline/ambition). Try to summarize this in approx 3 sentences.

PERSONAL PROFILE

I am a passionate and enthusiastic student with a broad interest and a great ambition, especially in the field of clinical neuropsychology. As a selfmotivated student, I see a challenge in everything. "I can't" does not appear in my vocabulary. "That's what I'm going for", that's my credo!

CONTACT INFORMATION



06-111222333



sarahsmit@gmail.com



Leiden, the Netherlands



January 1th 1999

https://www.linkedin.com/sarahsmit

Personal data on CV: name, address (think about naming only place instead of whole address), email, and phone number. Common to add date and place of birth and nationality. Uncommon: gender, marital status, social security number. This can be different in other countries

A qualitative LinkedIn profile can support your CV! Add a link to your LinkedIn profile.

EDUCATION

MSc Clinical Neuropsychology

2020 - present

Leiden University

- Relevant courses: Adult and Old-Age Neuropsychology, Child Neuropsychology, Intervention Strategies in Neuropsychology.
- Master thesis subject: ...

BSc Psychology

2017 - 2020

Leiden University

- Relevant courses: Cognitive Behavioral Therapy, Diagnostics, Group dynamics.
- Minor: Criminology.
- Thesis subject: ...

VWO/Highschool education

2011 - 2017

Da Vinci College Lammenschans, Leiden

• Profile: economics and society.

Write down your education and work experiences in antichronological order.

WORK EXPERIENCE

Peer mentor - Psychology

2019 - present

Leiden University

- Guiding a group of new psychology students
- Helping out students with study-related tasks

Intern Clinical Psychology

2019

Parnassia, the Hague

• Conducting intake interviews, administering diagnostic tests, assisting in counseling sessions

Diverse side jobs

2013 - 2017

• Diverse positions, mainly working as a cashier and a sales assistent

Give the most attention to the relevant experiences (for the position you're applying for). You can place your irrelevant experience, for example your side jobs, under the common denominator of "Diverse side jobs".

Be specific about your duties, responsibilities, contributions, etc.

Work experience does not only consist of full-time paid jobs. Internships, board years and part-time jobs are also relevant.

Don't forget your languages!

LANGUAGES

Dutch: Native

English: Fluent in both speaking and writing

COMPETENCES

- Compassionate
- Open-minded
- Problem solving
- Time management

COMPUTER SKILLS

- SPSS
- Adobe Photoshop

INTERESTS

- Reading
- Competitive swimming
- Traveling

Hobbies add a personal touch to your CV. Additionally, they give you something to talk about at the start of an interview. Note extracurricular activities in the same way as work experience. That looks consistent and professional.

EXTRACURRICULAR ACTIVITIES

Treasurer of the travel committee

2020 - present

Study Association Labyrint, Leiden

- Organising trips abroad
- Keeping track of all cash flows

Board member of the Faculty Career Orientation committee

2019 - 2020

Faculty of Social and Behavioural Sciences, Leiden University

- This committee organizes the biggest annual career event for the Faculty of Social and Behavioral Sciences.
- Acquisition of companies and speakers for the career fair, promote the event to recruit participants, evaluate and write a report on the event.

Volunteer for the Red Cross

2018 - 2019

Red Cross

 Setting up fundraising activities to support the Red Cross missions

REFERENCES

References available on request

"References available on request" is sufficient. You don't have to put contact details on the CV.

Always send your CV as a PDF file. That way, you make sure the layout doesn't change because Word documents tend to change its layout when opened on another device.

Adjust your CV per application (or career fair, speed date, etc). Emphasize what is relevant to the situation at hand

Do you still have questions? Then send an email to careerservice.socialsciences@fsw.leidenuniv.nl or visit the Career Zone!