

# Lise de Groot

Master student Constitutional & Administrative Law

## PERSONAL PROFILE

I am a driven and enthusiastic student, practical and solution-oriented, with a broad interest and a healthy ambition, especially in the field of administrative law. I find it fascinating what people drive and what their train of thought is. I look forward to bringing complex disputes between parties to a successful conclusion.

## CONTACT

 Oegstgeest, The Netherlands

 +31 612345678

 ldegroot@planet.nl

 Dutch



[www.linkedin.com/in/lisedegroot](http://www.linkedin.com/in/lisedegroot)

## COMPETENCES

**Solution-oriented**

**Practical**

**Ambitious**

## LANGUAGES

**Dutch** native

**English** Fluent in speaking and writing

## EDUCATION

### Master Constitutional & Administrative Law

Leiden University | 2022 – current

- **Relevant courses:** Administrative Procedural Law, Government liability, Legislation issues, Comparative constitutional law.

### Bachelor Law

Leiden University | 2019 – 2022

- **Relevant courses:** Introduction to administrative law, Constitutional law, European law.
- **Minor:** Government and Society, Faculty of Public Administration
- **Thesis:** “The Law Public Administration in relation to privacy laws”, grade 7,5

### Higher education

Stedelijk Gymnasium, Hilversum | 2013 – 2019

- Economy & Society with Management & Organization

## WORK EXPERIENCE

### Intern

AKD, Administrative Law Practice Group, Rotterdam | 2023 – current

- Drafting letters, subpoenas, reading literature and completing case studies, attending meetings with clients and sessions.

## COMPUTER SKILLS

Excel

Adobe Photoshop

## INTERESTS

Playing the piano, reading,  
Italian cooking.

## Tutoring lecturer

Leiden University | 2020

- Guidance of freshmen regarding study and faculty affairs.

## Several part-time jobs

2014 - 2016

- Sales employee, cashier and hospitality assistant.

## EXTRACURRICULAR ACTIVITIES

### Legal Assistant

Legal Aid Leiden | 2022 - current

- Providing legal advice and drafting of appeals and objections at the Administrative Department.

### Secretary Introduction committee

Study association Grotius, Leiden | 2021 - 2022

- **Tasks:** taking minutes of meetings, contact person of the participants, preparing and sending invitation to the participants, organizing introductory activity.

### Member Education Committee Faculty of Law

Leiden University | 2019 - 2021

- Representative of the undergraduates.
- **Tasks:** pass the complaints of students on to teachers and ensure that teachers consider the complaints seriously.

## REFERENCES

Available on request.